

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

1. Unusual Demand Report dated 5/8/14
2. Direct payments by wire transfer for the month of March 2014. (**Acknowledgement Only**)

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

3. **Southlake Capital, LLC - Contract #5059**
This document will be the master lease template used for leasing the following equipment as requested by County Department and PACA members: Copier (Documents Management), Computers, etc. Each lease agreement will be executed on a case by case basis as needed. PACA members will be responsible for their own leases. The County shall have no liability for PACA member leases. Purchasing Agent, County Manager, and Chief Financial Officer will be able to execute all subsequent documents per the attached Certificate of Incumbency. Pricing Schedule provided in back-up documents.
Bid #60-13 (Bid Term: 06/01/2013 – 05/31/2016)

Contract Term:	Per Individual Lease
Original Budget:	Per Department
Current Remaining Budget:	Per Department
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	No

4. Purchasing Agenda:
 - A. Week of 04/15/14 – 04/21/14
 - B. Week of 04/22/14 – 04/28/14
5. Purchasing Exception Report:
 - A. Week of 04/15/14 – 04/21/14
 - B. Week of 04/22/14 – 04/28/14
6. Encumbrance Report:
 - A. Week of 04/15/14 – 04/21/14
 - B. Week of 04/22/14 – 04/28/14

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Revenue

7.	Tanjawania Hurst	\$110.00
	Wesley Moore	\$110.00
	Bruce Thompson	\$110.00
	Michael Humber	\$110.00
	Lisa McGough	\$80.00
	Certified Revenue Examiner Program	
	Hoover, AL – May 16, 2014	
	State Requirement	

Roads and Transportation

8.	Greg Thompson, John Riley, Chris Butts, Steve Akers, James Little, Herbert Chapman & Mike Mitchell	\$700.00
	2014 QCI Stormwater Training Certification Course	
	Birmingham, AL – May 7, 2014	
	Continuing Education	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization/State Funds

9.	Lisa Meuse	\$300.00
	PMI Certification Class	
	Birmingham, AL – May 22, 2014	

County Attorney

10.	French McMillan	\$346.60
	Oral Argument 11 th Circuit Court of Appeals	
	Atlanta, GA – April 8-9, 2014	

Revenue

11.	Scott Smith	\$225.00
	Certified Revenue Examiner Program	
	Hoover, AL – May 7-9, 2014	
	State Requirement	
12.	Marlin Allen	\$110.00
	Certified Revenue Examiner Program	

	Hoover, AL - June 6, 2014 State Requirement	
13.	Tanjawania Hurst Certified Revenue Examiner Program Hoover, AL – July 11, 2014 State Requirement	\$110.00
14.	Wesley Moore Tax Audit Atlanta & Athens, GA – July 13-18, 2014	\$1,120.10
15.	Bruce Thompson Tax Audit Atlanta, GA – June 22-27, 2014	\$1,311.50
16.	Edgar Woodis Tax Audit Dallas, TX – May 31 – June 7, 2014	\$2,158.13
Tax Collector Bessemer		
17.	Grover Dunn AATA Summer Conference Orange Beach, AL – June 15-19, 2014	\$1,786.50

FOR INFORMATION ONLY

Personnel Board

18.	Robert Jones WorldatWork Quantitative Methods Seminar Atlanta, GA – June 8-10, 2014	\$1,610.86
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Sheriff

19.	Jacob Reach Prison Rape and Sexual Assault through Training Force USA Montgomery, AL - April 30, 2014 Continuing Education	\$199.00
20.	Gwendolyn Bryant Five Stages of Interview and Interrogation Technique Birmingham, AL – May 7-9, 2014 Continuing Education	\$295.00
21.	Kenneth Holmes Property Room Management Seminar Nashville, TN – April 29 – May 1, 2014 Continuing Education	\$979.30

POSITION CHANGES AND/OR REVENUE CHANGES

22. **Probate Court** \$388,120.00
Increase revenue and expenditures & add a purchasing memorandum to record the Help America Vote Act (HAVA) reimbursement to cover the cost of 3 Ballot on Demand Systems and 3 DS 850 High Speed Digital printers.
23. **Office of Senior Citizens** \$6,500.00
Increase revenue and expenditures to record payments for ineligible meals and contributions and to reimburse the Alabama Department of Senior Services for ineligible meals and purchase supplies.
24. **Office of Senior Services Medicaid Waiver** \$0.00
Delete 2 Administrative Clerks (GR 13) & add 2 Administrative Assistants (GR 16).
25. **Office of Senior Services HIV Waiver** \$59,020.66
Increase revenue and expenses to record the HIV Waiver reimbursement. Also, add 1 Social Worker (GR 20).

INFORMATION TECHNOLOGY

Mr. Roosevelt Butler

26. **TekLinks Inc. (Cisco IronPort Maintenance Support) - Contract #5363**
Annual maintenance support renewal for Cisco IronPort that supports email anti-virus and malware protection and email encryption.
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|--|---------------------|
| Contract Term: | 08/01/14 – 07/31/15 |
| Original Budget: | \$639,085.00 |
| Current Remaining Budget: | \$217,544.22 |
| Requested Amount: | \$27,114.60 |
| Remaining Budget After Requested Amount: | \$190,429.62 |
| 30 Day Cancellation: | Yes |
27. **Strategic Allied Technologies, Inc. (Brocade Fiber Channel Switch Maintenance Support) - Contract #3538**
Annual maintenance support renewal for Brocade Fiber Channel Switches. This contract is for hardware maintenance and software support for the two fiber channel switches that connects to the County's primary data storage system to datacenter servers.
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|--|---------------------|
| Contract Terms: | 04/01/14 – 03/31/15 |
| Original Budget: | \$639,085.00 |
| Current Remaining Budget: | \$190,429.60 |
| Requested Amount: | \$8,172.70 |
| Remaining Budget After Requested Amount: | \$182,256.92 |
| 30 Day Cancellation: | Yes |

28. **TekLinks Inc. (VMWare Maintenance Support) - Contract #6051**
Annual maintenance support renewal for VMware. This contract is for software support for the datacenter visualization environment (VMware) that supports 204 virtual servers which run County business applications, and development and test environments.

Contract Terms:	03/01/14 – 02/28/15
Original Budget:	\$639,085.00
Current Remaining Budget:	\$182,256.92
Requested Amount:	\$42,895.76
Remaining Budget After Requested Amount:	\$139,361.16
30 Day Cancellation:	Yes

29. **Microsoft Premier Support - Contract #6068**
Annual maintenance support renewal for Microsoft applications. This contract is for software support for the County licensed Microsoft applications such as: Email, Office Suite products, SQL database, Windows Server operating systems and Windows 7 operating systems and above.

Contract Terms:	07/01/14 – 07/31/15
Original Budget:	\$435,421.117
Current Remaining Budget:	\$79,066.12
Requested Amount:	\$64,380.00
Remaining Budget After Requested Amount:	\$14,686.12
30 Day Cancellation:	Yes

30. **Tyler Technologies - Contract #6117**
Tyler Technologies requests the approval of a GIS Non-Disclosure agreement which would allow the company to receive GIS data from the County and perform contract services for the Jefferson County Board of Education. The Board of Education currently has a GIS Cooperative Agreement with Jefferson County which allows them to make requests for data from the County for utilization by their contractors for Board of Education internal projects. According the Jefferson County legal department all contractors to agencies which have GIS Cooperative Agreements with Jefferson County are required to establish a GIS Non-Disclosure agreement with the County before any data can be supplied.

Contract Term:	04/2014 – 04/2017 (3 years)
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	N/A
Remaining Budget After Requested Amount:	N/A
30 Day Cancellation:	Yes

31. **GEI Consultants Inc. - Contract #6119**

GEI Consultants Inc. requests the approval of a GIS Non-Disclosure agreement which would allow the company to purchase a license to GIS digital data of Jefferson County. The contract will allow the County to generate revenue through the licensing of its GIS digital data on a per order basis.

Contract Term:	04/2014 – 04/2017 (3 years)
Revenue:	Per order demand basis by agreement holder
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	N/A
Remaining Budget After Requested Amount:	N/A
30 Day Cancellation:	Yes

SHERIFF’S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

32. Resolution to authorize County Road Crews to pick-up and dispose of debris resulting from the storm which occurred on April 28-29, 2014 in several areas of Jefferson County.